



Scandinavian Journal of Primary Health Care – editorial board meeting

Notes:

1. [Report 2023](#)

- Quite some variation in acceptance rate per country (i.e., national editors?).
- Discussion on number of submissions per country – what does it say? Should one promote the journal? We need the journal, and as such we need articles. We should recommend students trying at least once in the journal.
- Should we consider providing reduced fee for publishing when reviewed the last year? Anna checks if we could go for a reduced publishing fee (30%) of within one year. Anna suggests this for the proposal to the steering committee of NFGP
- What about marking first authors, so they get a 'special route'?

2. [Editorial work:](#)

- General discussion, finding reviewers:
 - i. Anna wrote a manual, including editorial deadlines. Will be placed on our Teams.
 - ii. RSS-team: write to T&F that it does not work.
 - iii. Highlight in reviewer invitations that suggesting alternative reviewers is possible.
 - iv. Consider letting time working for you, sending two before even reading (as many do not accept).
 - v. Remember: focus on abstract, aim and alignment. We are not a reviewer, so keep the work limited.
 - vi. Reject and resubmit: the system has an option for this. Change number of reviewers into 0, 'major revisions', and explanation to chief editor and authors.
 - vii. If two reviewers have not been found within *two months* after submission, contact should be taken with the editorial board by mail to try to find a solution. If reviewers have not been found within *three months* after submission, the authors should be contacted and asked to suggest reviewers (becomes a template in the system)
 - viii. We do not only need to invite reviewers from our own countries.

- ix. We should add into the invitation to revise what type of documents should be uploaded (i.e., clean manuscript, manuscript with tracked changes, point-to-point comments).
 - x. Anna asks for T&F for all text files of all steps in the process
 - xi. One could ask Anna to make a list of green flags in the system.
 - xii. Check if we could add key words.
 - xiii. Google Scholar: paste the title and search for relevant articles.
 - xiv. Perplexity could perhaps help with finding source: remember that you cannot put the exact title or abstract in here, due to publish rights! Just
 - xv. ask for suggestions for reviewer within a research area.
- Do we have formatting rules (for references, tables and such)? Who is responsible for checking this? Anna checks who checks this.
 - Should we have author guidelines instructions specifically for our journal? But we should have lay-out that is quite common.
 - Reviews should know that they should not focus on layout and formatting issues; but the overall structure.
3. Decision on having issues or not: we keep issues.
4. [Article collection](#) – Update, NE Guest advisor? New themes?
- Call for papers (share link ‘Aspects and Challenges Multimorbidity in General Practice)
 - Gave input to researcher relevant for an article collection on Continuity..
5. Scope of SJPHC – primary health care nurse scope? Other?
- Agreement, as long as articles are relevant for primary care, and within the scope.
 - We seem to conclude that some general practice perspective should be included.
6. **Goals for the next year**
- **Improve process time of review process, goal being 65 days. If we reach this, we get champagne.**
 - **Increasing collaboration within the editorial board.**
 - **Provide data on desk rejection rate among individual national editors (Anna reports in April 2025).**
 - **Inventory on how we did ‘fremsnakke’ the journal in our countries (each editor report in April 2025).**
7. How to keep the editorial board stable?
- Having fall meetings only with the editorial group. Perhaps finding a location, which is easier to reach by train? Extra meeting aligned with the NCGP. Starting the NFGP meeting the day before (dinner together) and workshop(s) in the morning.
 - We discussed getting a grant for a conference (like fremsnakke). Formal fee seems irrelevant, due to taxes
 - We join WONCA as a team, every fourth year, including a meeting.

- Conclusion: Anna writes a proposal.
8. Meetings during next year
 - One digital meeting during the fall, and then if needed.
 - **We scheduled a digital meeting (1,5 hours) (9th of October).**
 9. [Paper of the year prize](#) and symposium in Turku
 - Participating at workshop from editorial board: Peter, Anna, Frida, maybe Mikael. First meeting planned.
 - Anna will send the workshop abstract.
 10. Any other business
 - [Waivers 2024](#): We agreed that we invite authors; if we do not succeed before August, we can divide the waivers within the editorial board.
 - We made a list, which Anna will send out!
 - European Journal of General Practice – WS together?
 - Turku meeting, pre-dinner drinks on Wednesday.
 - Can we get insight into the budgets and flows of money for both the NFGP and the Scandinavian Journal next year?
 - Editorials: Anna sends reminder. One could ask someone else in case of a relevant topic. Also, one could look at previous articles in the journal.
 - Social Media: we ask T&F to always promote our new articles, or at least the editorials, so one can share.

- Please see below ten single-use editorial development waiver codes for use commissioning (review) articles for SJPHC:

IPRI-2025-C25706
 IPRI-2025-C25707
 IPRI-2025-C25708
 IPRI-2025-C25709
 IPRI-2025-C25710
 IPRI-2025-C25711
 IPRI-2025-C25712
 IPRI-2025-C25713
 IPRI-2025-C25714
 IPRI-2025-C25715

- Each year we have a running schedule on which country is responsible for submitting an editorial at a deadline date. Here is the schedule for year 2024:
 - 1/42 Sweden, deadline 1 November 2023
 - 2/42 Iceland, deadline 1 February 2024
 - 3/42 Norway, deadline 1 May 2024
 - 4/42 Denmark, deadline 1 August 2024
 - 1/43 Finland, deadline 1 November 2024